



**Meeting of the Board of Directors
January 14, 2020**

The Hampton Inn, 800 Mason Street, Vacaville, CA 95688

Agenda

1. **Call to Order** (8:00 AM)
2. **Roll Call** (8:01 AM)
3. **Approval of Agenda** (8:02 AM)
4. **Accept Minutes from Last Meeting (Attachment A)** (8:03 AM)
5. **Financials** (Melissa Ramos, Treasurer) (8:04 AM to 8:12 AM)
 - a. P&L: YTD 2019 v. 2018 as of 12-31-19 (**Attachment B**)
 - b. Balance Sheet as of 12-31-19 v 12-31-18 (**Attachment C**)
 - c. BID Fee Report as of 12-31-19 (**Attachment D**)
6. **Board Business** (Dean Roberts, President) (8:12 AM to 8:13 AM)
 - a. **Elections / Nominating Committee**
 - i. Welcome new Board Members!
 - ii. Bobbi Stokes appointed to fill vacant Director position
 - iii. Results of Electronic Polling for Executive Board
 - b. **Executive Committee Recommendations:**
 - i. Creation of Board Calendar to track deadlines relating to election, budget, etc.
 - ii. Bylaws Update. Call for volunteers to serve on the Bylaws Committee
 - iii. Call for volunteers to serve on the Finance Committee
 - iv. An annual meeting to be scheduled for membership to meet new directors,
7. **The "Big Four" Partner Reports:** (8:13 AM - 8:33 AM)
 - a. **City of Vacaville** (Barton Brierley / Tim Padden / Tyra Hays / VVPD)
 - b. **Chamber of Commerce** (Becky Craig)
 - c. **Visit Vacaville** (Melyssa Laughlin / Ester LeDuff)
 - d. **Downtown Vacaville Big 4 Interface report** (Brooke Fox) City Council presentation 2/11
8. **Committee Reports** (8:33 AM to 8:45 AM)
 - a. **Annual Call for Committee Service (Attachment E)**
 - b. **Organization** (Stacy Schutte, Ed Rapisarda)
 - c. **Economic Vitality** (Stacy Schutte, Ed Rapisarda)
 - i. Associate Membership / Business Retention, Expansion & Attraction / Welcome
 1. **Approval of Associate Member Applications (Attachment F)**
 - d. **Design** (Barton Brierley, Kathleen Ramos, Stacy Schutte)
 - i. Sidewalk & Trash Can Power Washing Update (StarCare)
 - e. **Promotion** (Maria Brana, Kia Lutte)
 - i. **Music & Food Festivals**
 - ii. **Markets.** Farmers' Market proposed: April 18 - Oct. 10. No market on 5/23, 7/4
 - iii. **Downtown Strolls** Love Stroll - Feb. 13th, Ladies Night - March 12
 - iv. **Community & Kids Events**
9. **Executive Directors' Report (Attachment F)** (8:45 AM to 8:52 AM)
10. **Out And About / Discussion from the Floor** (8:53 AM to 8:59 AM)
11. **Next Meeting: Tuesday, February 11, 8AM** (8:59 AM)



A locally-funded nonprofit organization created to foster an economically vibrant Downtown Vacaville

313 Parker Street, Vacaville, CA 95688
707-451-2100 www.DowntownVacaville.com

12. Adjourn

(9:00 AM)