



**Meeting of the Board of Directors
May 14th, 2019**

The Hampton Inn, 800 Mason Street, Vacaville, CA 95688

Agenda

1. **Call to Order** (8:00 AM)
2. **Roll Call**
(8:01 AM)
3. **Approval of Agenda** (8:02 AM)
4. **Accept Minutes from Last Meeting (Attachment A)** (8:03 AM)
5. **Financials** (8:04 AM to 8:12 AM)
 - a. P&L: YTD 2019 v. 2018 as of 4-30-19 (**Attachment B**)
 - b. Balance Sheet as of 4-30-19 v 4-30-18 (**Attachment C**)
 - c. BID Fee Report as of 4-30-19 (**Attachment available at meeting**)
6. **Board Business (Karen Seymour)** (8:12 AM to 8:13 AM)
 - a. **Executive Committee Recommendations:**
 - i. None.
7. **The “Big Four” Partnership Reports:** (8:13 AM - 8:33 AM)
 - a. **City of Vacaville** (Don Burrus/Barton Brierley/Sgt. LeRon Cummings)
 - b. **Chamber of Commerce** (Alexis Ruiz)
 - c. **Visit Vacaville** (Melyssa Laughlin)
 - d. **Downtown Vacaville Big 4 Interface report** (Brooke Fox)
 - i. DTSP Community Meeting 5/22
 - ii. Big Four Mixer: June 6th
8. **Committee Reports** (8:33 AM to 8:45 AM)
 - a. **Organization** (Stacy Schutte, Ed Rapisarda)
 - b. **Economic Vitality** (Stacy Schutte, Ed Rapisarda, Don Burrus - Ex Officio)
 - i. Associate Membership / Business Retention, Expansion & Attraction / Welcome
 - c. **Design** (Barton Brierley, Kathleen Ramos, Stacy Schutte)
 - i. Presentation: Seeing Main Street in a Whole New Light (Brooke Fox)
 - d. **Promotion** (Maria Brana, Kia Lutte)
 - i. **Music & Food Festivals** (Brooke Fox) Utterly Fun Run, Town Sq. Concerts, Creekwalk
 - ii. **Markets** (Brooke Fox) Farmers’ Market, Night Market (C&W, Blues & Brews, CreekStock)
 - iii. **Downtown Strolls** (Brooke Fox)
 - iv. **Community & Kids Events** (Brooke Fox) Spring Clean Up Day
9. **Executive Directors’ Report (Brooke Fox)** (8:45 AM to 8:52 AM)
 - a. 501 c3 status
 - b. Staff Report / Operations
10. **Strategic Plan: April Deliverables (Brooke Fox)** (8:52 AM to 8:53 AM)
11. **Out And About / Discussion from the Floor** (8:53 AM to 8:59 AM)
12. **Next Meeting: Tuesday, June 11, 8AM** (8:59 AM)
13. **Adjourn** (9:00 AM)